



Frontier Metropolitan Planning Organization

Your way of taking an active part in the future
of your region's transportation framework

FISCAL YEAR 2019 UNIFIED PLANNING WORK PROGRAM

FRONTIER METROPOLITAN PLANNING ORGANIZATION

Transportation Planning Activities

Approved April 26, 2018



COMMITMENT TO NONDISCRIMINATION

The Frontier Metropolitan Planning Organization complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the Frontier MPO does not discriminate on the basis of race, sex, color, or national origin, religion or disability, in the admission, access to and treatment in Frontier programs and activities, as well as the Frontier hiring or employment practices. Additional information can be found on our website, www.frontiermpo.org.

This notice is available in large print, on audiotape and in Braille upon request.

Individuals with disabilities or those in need of language assistance can receive appropriate services by submitting a request at least seven days prior to a meeting. Please call 479.785.2651.

Complaints of alleged discrimination and inquiries regarding the Frontier MPO's nondiscrimination policies may be directed to:

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This document was prepared as a cooperative effort of the US Department of Transportation (USDOT), Federal Highway Administration (FHWA), Arkansas Department of Transportation (ArDOT), Oklahoma Department of Transportation (ODOT) and local governments as a requirement of 23 USC 134 and 135 as amended by MAP-21 Sections 1201 and 1202, July 2012 and is compliant with the Fixing America's Surface Transportation Act, or "FAST Act," signed into law in December 2015. This document does not necessarily reflect the official views or policies of the US Department of Transportation.



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INTRODUCTION

The Unified Planning Work Program (UPWP) is developed annually, documenting all metropolitan transportation planning activities performed with federal transportation funds. The UPWP is developed by Frontier Metropolitan Planning Organization (MPO) in cooperation with Federal and State agencies, local governments, and the City of Fort Smith Transit (FST).

Frontier Metropolitan Planning Organization (FRONTIER MPO) is the MPO for the urbanized area as designated by the Governors of Arkansas and Oklahoma in 2011 and in agreement with local governments. It is FRONTIER MPO's responsibility to meet the requirements of [Fixing America's Surface Transportation \(FAST\) Act](#) for the Metropolitan Planning Area (MPA). Elements of the FAST Act calls for improved multimodal transportation systems that integrates with land use plans, and meets Federal and State planning requirements.

Over the course of each fiscal year (July 1 to June 30), the UPWP references how FRONTIER MPO will coordinate and conduct federally-funded transportation planning activities. Detailed descriptions of the transportation planning tasks, activities to complete the tasks, and a summary of the funds identified for each planning activity are contained in the UPWP. The UPWP is developed by FRONTIER MPO with input from local government, Fort Smith Transit, the Arkansas Department of Transportation (ArDOT), the Oklahoma Department of Transportation (ODOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA), and members of the FRONTIER MPO.

The Western Arkansas Planning and Development District (WAPDD) is the designated fiscal and administrative agent for the FRONTIER MPO.

FEDERAL REQUIREMENTS FOR TRANSPORTATION PLANNING

The FAST Act along with the Clean Air Act (as amended), calls for an integrated multimodal transportation system that enables safe, reliable, and efficient movement of people and goods which protects the built and natural environments. Through a Continuing, Cooperative, and Comprehensive (3-C) transportation planning process, a long-range plan and short-range program of projects permits additional federal, state, local, and public participation to incorporate and implement a range of multimodal choices. The responsibility of FRONTIER MPO is to ensure a 3-C approach for transportation planning is followed. Effective coordination is conducted by FRONTIER MPO among:

- Local government, transit operators, and regional agencies;
- State agencies, including ArDOT, ODOT, and may include Arkansas Department of Environmental Quality (ADEQ), Oklahoma Department of Environmental Quality (ODEQ); and
- Federal agencies, including FHWA and FTA of the United States Department of Transportation (U.S. DOT), and the U.S. Environmental Protection Agency (EPA).

Major components of the long-range plan and the short-range program are listed below.

METROPOLITAN PLANNING FACTORS

The ten federal planning factors ensure the efficient investment of federal transportation funds, increase accountability and transparency, and improve investment decision-making. Requirements call for MPOs to conduct planning that considers the ten planning factors as defined in federal legislation. FRONTIER MPO will integrate these ten planning factors within this UPWP. The ten planning factors are:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

PLANNING EMPHASIS AREAS

The planning emphasis areas are as follows: Performance Management, Civil Rights, and Bike/Pedestrian Safety. Additionally, the metropolitan transportation planning process must also incorporate FHWA/FTA planning emphasis areas (PEA) these include:

MAP-21 Implementation, Transition to Performance Based Planning and Programming:

Develop FRONTIER MPO's performance management approach to transportation planning and programming. This effort includes using transportation performance measures, setting targets, reporting performance, and programming transportation investments directed toward the achievement of transportation system performance outcomes. UPWP work tasks may include identifying how to implement performance-based planning provisions such as collecting performance data, selecting and reporting performance targets for the metropolitan area, and reporting actual system performance related to those targets. Use of the following resources are encouraged: [Performance Based Planning and Programming Guidebook](#); [Model Long Range Transportation Plans Guidebook](#), and [Small Metropolitan Areas: Performance Based Planning](#).

Regional Models of Cooperation: Support a regional approach to transportation planning by promoting cooperation and coordination across and between the MPO, local, county governments, Fort Smith Transit, Area Agency on Aging, Housing Authorities, Redevelopment Authorities, Ports, Western Arkansas Intermodal Authority (WAIA), other Oklahoma and Arkansas MPOs, and FRONTIER MPO's bi-state partners. Update and refine metropolitan area planning agreements to ensure that effective processes for cross-jurisdictional communication among State DOTs, MPOs, Fort Smith Transit, and FRONTIER MPO are used. Use of FHWA's [Regional Models of Cooperation](#) and [Every Day Counts](#) are encouraged.

Ladders of Opportunity, Access to Essential Services: Identify transportation connectivity gaps in accessing essential services. Essential services include employment, health care, schools/education, and recreation. Effective work tasks could include: evaluating the effectiveness of the public participation plan to engage vulnerable and underserved communities in the transportation decision making process; assessing the safety and condition of pedestrian and bicycle facilities; and evaluating compliance with Americans with Disabilities Act, particularly around public buildings, schools, social services, medical, and transit facilities with higher densities of disadvantaged residents nearby.



FRONTIER MPO OVERVIEW

FRONTIER MPO is a bi-state MPO with the boundary extending into eastern Oklahoma and western Arkansas. Federal and state law requires several metropolitan planning boundaries be defined in the region for different purposes. These boundaries include: MPO Planning Area Boundary (MPA) and the Urbanized Area Boundary (UZA). The FRONTIER MPO boundary map can be found in the Appendix C.

Based on the 2015 U.S. Census Bureau estimate, the Metropolitan Statistical Area (MSA) has a population of 280,241 in a total land area of nearly 3,400 square miles, which includes the City of Fort Smith, Van Buren, Alma, Barling, Bonanza, Central City, Greenwood and Van Buren within the counties of Sebastian and Crawford in Arkansas and the counties of LeFlore and Sequoyah in Oklahoma. FRONTIER MPO also serves the Western Arkansas Intermodal Authority, the Fort Smith Transit Department, the Fort Smith Regional Airport, Western Arkansas Planning and Development District and the Fort Chaffee Redevelopment Authority.

ORGANIZATION

FRONTIER MPO's transportation planning process maintains two basic organizational units: Policy and Technical. Both use a committee structure to provide a cooperative process for planning.

POLICY BOARD:

The Policy Board (PB) consists of twenty-two equal voting members and three non-voting members. The PB is authorized to act on all matters relating to the continuing, comprehensive, and cooperative transportation planning process for the area. The Board:

1) Provides overall direction to Technical Advisory Committee and FRONTIER MPO staff; 2) ensures adequate public involvement throughout the planning process; and 3) directs the preparation of transportation plans, programs, and studies.

TECHNICAL COMMITTEE:

The Technical Committee (TC) consists of twenty-two equal voting members. The TC reports to the PB on transportation planning matters. The TC:

1) Prepares and maintains all FRONTIER MPO plans, technical studies, and programs for the area; 2) provides recommendations to the PB regarding effects of transportation and programs on the plans of other agencies; and 3) provides recommendations to the PB in its review of federal and state funded transportation projects and programs.

FRONTIER MPO STAFF:

Principal staff for FRONTIER MPO is the WAPDD, WAPDD Executive Director, FRONTIER MPO Director, and FRONTIER MPO Transportation Planner.

CONSULTANT SERVICES:





FRONTIER MPO plans to perform most of the 2019-2020 UPWP tasks using staff and some assistance from partner entities. However, depending on local resources and federal funding FRONTIER MPO may hire professional services to perform specialized work, such as website development.

FEDERALLY REQUIRED PRODUCTS

As the MPO, FRONTIER MPO is responsible for managing the following deliverables: Unified Planning Work Program (UPWP), Transportation Improvement Program (TIP), Metropolitan Transportation Plan (MTP),

Memorandums of Understanding (MOUs), Memorandums of Agreement (MOAs), and the Public Participation Plan (PPP).

Within the 2019 UPWP, the following icons indicate a federally required product and any activities associated with the required products. Each icon corresponds to the applicable deliverable or activity.

-  Federally required product or activity
-  Activity identified in the MTP
-  Activity identified in the PPP
-  Activity identified in the TIP

LOOKING FORWARD

In response to the FAST ACT, FRONTIER MPO will continue to apply performance based planning, take action to establish opportunities for local, regional and statewide coordination, and advance efforts for transportation connectivity, equity, and accessibility for underserved populations. Key activities to accomplish FAST ACT goals are as follows:

- [2040 Metropolitan Transportation Plan](#): FRONTIER MPO will actively review the existing Metropolitan Transportation Plan (MTP) during 2019-20 to ensure that MTP activities and tasks are completed. Amend the plan as needed.
- [Bicycle and Pedestrian Plans](#): FRONTIER MPO recognizes the importance of investing in the River Valley by providing safe, convenient travel options for residents and visitors. FRONTIER MPO will work to provide bicycle and pedestrian education through public outreach, training opportunities, and partnerships with federal, state, and local agencies. FRONTIER MPO will continue providing assistance to Van Buren and Alma with completion of bicycle and pedestrian plans for each community, as well as making amendments to the current Regional Pedestrian Bicycle Plan as needed.
- [Complete Streets Policy](#): FRONTIER MPO will develop a Complete Streets Policy. The Complete Streets Policy will help coordinate the efforts of local city, regional, and state agencies in the planning multimodal streets.
- [SAFE Ride Transportation Study](#): Research and study other communities and conduct a survey in regards to the implementation of a SAFE Ride Transportation Program. FRONTIER MPO will also coordinate with FST, and the Toward Zero Deaths program along with other safety initiatives to reduce traffic deaths and improve the safety of FRONTIER MPO area streets.
- [Coordinating Land Use and Transportation](#): Coordinating land use and transportation improvements are important given the future regional development patterns. FRONTIER MPO will continue to work closely with local governments to integrate land use practices with upcoming transportation projects to protect not only the investment in transportation projects, but also to increase mobility and access to housing, retail, commercial, industrial, and other development.

- [Freight Plan](#): The goal of this study is to implement a plan that will guide the orderly growth, implement safe freight movement, routes, access, and intermodal/distribution facilities. Furthermore, this project will examine regional freight movements, patterns, origins and destinations.
- [Demographics and Future Projections](#): FRONTIER MPO will continue to analyze socio-economic data, such as population, employment, household and growth projections for use in updating and improving not only transportation planning decision making, but also the FRONTIER MPO TransCad model.
- [Crash Data](#): FRONTIER MPO will evaluate crash data within the metropolitan planning area and coordinate on the use of the data to meet MAP-21 and FAST ACT performances measures with ArDOT and ODOT.
- [Performance Standards as Part of MAP-21 Compliance](#): FRONTIER MPO recognizes that an important part of MAP-21 compliance is to implement performance measures. FRONTIER MPO, ArDOT, and ODOT continue to engage in productive dialogue about the development of federal and state guidance and its application at the local level by FRONTIER MPO. Performance measures will enable FRONTIER MPO to evaluate the impact and cumulative progress of projects in terms of system operations, efficiency and community benefit. Ten interrelated factors, USDOT Implementation of MAP-21 Performance Provisions, are anticipated to be delivered at various times throughout the life of this document (See pages 5, 6).
- [Public Involvement and Outreach](#): FRONTIER MPO is always looking for ways to provide for a proactive two-way public involvement process. Ensure complete and accurate information and documentation, timely public notice, equal and full public access to public information and decision-making. During the 2019 UPWP, Staff will begin to make changes and seek input on an updated Public Participation Plan.
- [Transit Annual Ridership Satisfaction Survey & Transit Tools](#): FRONTIER MPO will continue to undertake transit ridership surveys for FST. A strong transit system is essential to the economic and quality of life for the community. FRONTIER MPO will study other Transit agencies interactive GIS tools for locating bus shelters and other transit information.
- [Interactive GIS TIP Tool](#): FRONTIER MPO will examine an appropriate web-based tool that can provide information regarding the TIP that allows the public to view the entire TIP document or a smaller document covering only those projects of interest. For instance, search options (Maps, Custom Reports, and the TIP Search) could permit visitors to locate and learn about projects by road name, by road designation, by program number, by political jurisdiction, or by geographic location.
- [Local, Regional, and Statewide Coordination](#): FRONTIER MPO staff will continue to coordinate with local, regional, and statewide planners on topics of mutual interest.

PROJECT #44.21.00 PROGRAM SUPPORT & ADMINISTRATION

OBJECTIVE: To assist, support, and facilitate an open, comprehensive, cooperative and continuing (3-C) transportation planning and programming process at all levels of government in conformance with applicable federal and state requirements and guidelines, as described in the 3-C Memorandum of Understanding. The development of all planning documents will be in accordance with the metropolitan planning requirements set forth in MAP-21, and as further established through the USDOT metropolitan planning regulations. End products produced will include the Title II and Title VI Reports, APER, FY 2020 UPWP. Ongoing products will include the maintenance of FRONTIER MPO bylaws, to continue to present transportation information to community and regional organizations, as well as administrative support and duties.

PROGRAM SUPPORT & ADMINISTRATION SUMMARY: The following tasks will be performed to achieve the objectives of this element. The objectives of each task are listed in detail with individual descriptions on the following pages.

#44.21.00 PROGRAM SUPPORT & ADMINISTRATION	Lead Agency	Partner Agencies
Task 1 General Administration	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, & WAPDD
Task 2 Financial Management	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, & WAPDD
Task 3 Program Documents	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, & WAPDD
Task 4 Preparation & Maintenance of Records	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, & WAPDD
Task 5 FY2020 UPWP Preparation	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, & WAPDD
Task 6 Training & Conferences	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, & WAPDD
Task 7 Title II & Title VI Compliance	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, & WAPDD
Task 8 Public Participation & Citizen Involvement	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, WAPDD, & local jurisdictions

R TASK 1 GENERAL ADMINISTRATION

OBJECTIVE: Staff will prepare agendas for the FRONTIER MPO Technical Committee and Policy Board meetings. Staff will respond to individual committee requests, facilitate and/or administer any MPO subcommittees formed during the fiscal year. Staff will assist member jurisdictions with Transportation Alternatives Program (TAP) Grant applications and/or BUILD grant applications.

EXPECTED PRODUCTS & SCHEDULE

Ongoing:

- Meeting Preparation for Technical Committee and Policy Board meetings

As required:

- Assist member jurisdictions with TAP Grant applications
- Assist member jurisdictions with BUILD Grant applications
- Assist member jurisdictions with other grant opportunities

R TASK 2 FINANCIAL MANAGEMENT

OBJECTIVE: Staff will prepare monthly progress reports, payment requests, and year end reports to ArDOT and ODOT. Staff will maintain accounts, monitor the budget, and report to the FRONTIER MPO Policy Board.

EXPECTED PRODUCTS & SCHEDULE:

As required:

- Prepare monthly progress reports
- Prepare payment requests
- Prepare year-end reports to ArDOT and ODOT
- Maintain accounts
- Monitor the budget

R **TASK 3 PROGRAM DOCUMENTS**

OBJECTIVE: Staff will monitor and revise through the appropriate process, the required program documents as needed. These documents include: Public Participation Plan (PPP), FY 2020 Unified Planning Work Program (UPWP), and Memorandums of Understandings (MOUs).

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Maintain bylaws for FRONTIER MPO
- Memorandums of Understandings (MOUs)

December 2019:

- Review, update, and administer the PPP to reflect changing social marketing and community-based organizations for public outreach.

R **TASK 4 PREPARATION & MAINTENANCE OF RECORDS**

OBJECTIVE: The following activities include: Meeting Minutes, Resolutions, Agreements, Rosters of Membership of Committees, ArDOT and ODOT Claims [Progress Reports – Payment Requests], Annual Performance and Expenditure Report (P&E Report), and Audited Financial Statements.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Review, assemble, endorse and keep record of meeting minutes
- Review, assemble, endorse and keep record of resolutions and agreements
- Review, assemble and maintain rosters of membership of committees
- Prepare, review, submit and keep record of ArDOT and ODOT Claims (including progress reports and payment requests)
- Prepare, review and submit audited financial statements to ArDOT, and ODOT

September 1, 2018:

- Prepare, review, and submit P & E Report to ArDOT and ODOT for approval

2019 Fall/Winter:

- Research [meeting software](#) and equipment such as Diligent Boards, BoardDocs, Directorpoint to increase meeting efficiency, accountability and transparency
- Purchase software (examples above) for Policy Board and Technical Committee to reduce time and materials needed for Committee member meeting packets

R **TASK 5 FY2020 UNIFIED PLANNING WORK PROGRAM PREPARATION (UPWP)**

OBJECTIVE: Staff will prepare the FY2020 Unified Planning Work Program (UPWP) which identifies and details the transportation planning and programming activities to be undertaken within the FRONTIER MPO study area to include a performance-based approach to transportation decision making and establishing performance targets as defined under FAST Act.

**EXPECTED PRODUCTS & SCHEDULE:**

June 1, 2019:

- FY2020 UPWP

R **TASK 6 TRAINING & CONFERENCES**

OBJECTIVE: Staff and MPO members will participate in various training, conferences, and educational programs that are relevant to the development of MPO transportation work. Staff will also include training and research regarding performance measures that are being developed by the US DOT, States, and other MPO's. Training may include, but not be limited to, the following: American Planning Association Conference (APA), TRB Small to Mid-Size Communities Planning Tools Conference, TRB Annual Conference, Association of Metropolitan Planning Organizations (AMPO) Annual Conference, Geographic Information Systems (GIS) training, and Arkansas Chapter of the American Planning Association (AR APA) Conferences.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Webinars, teleconferences as needed or scheduled by FHWA, FTA, ArDOT, ODOT, or other transportation related agencies or associations
- Research, attend, or host relevant training and conferences
- Other scheduled and approved training related to capacity building and transportation planning

As required:

- In person conferences scheduled by ArDOT and ODOT

2019:

- Attend Association of Metropolitan Planning Organization Annual Conference
- Attend Transportation Research Board Annual Conference

R **TASK 7 TITLE II & TITLE VI COMPLIANCE**

OBJECTIVE: Staff will process complaint forms and review projects for Title VI compliance meeting federal and state reporting requirements. Staff will provide Title VI materials and documentation as requested by ArDOT and ODOT.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Update Title II and Title VI documents
- Conduct FRONTIER MPO activities in conformance with the adopted Title VI policy statement and assurances contained in the plan
- Conduct research and outreach to agencies and organizations
- Identify, investigate, and eliminate discrimination when found to exist in connection with MPO program areas
- Incorporate Title VI policy statement in all documents.
- Work closely with ArDOT and ODOT Title VI Specialist to identify new resources to support Title VI outreach

As required:

- Process, investigate, and attempt to resolve Title VI complaints regarding FRONTIER MPO and its sub-recipients, consultants or contractors that are received
- Prepare the Annual Title VI Report for review by ArDOT and ODOT Title VI Specialist
- Administer and ensure compliance for Title VI, Limited English Proficiency (LEP), Disadvantaged/Women-Owned Business Enterprise (DBE/WBE), Affirmative Action, Americans with Disabilities Act (ADA), and other federal requirements

2019 Fall/Winter:

- Implement strategies and mitigation measures identified in the FRONTIER MPO Title VI Non-Discrimination Plan and Public Participation Plan
- Conduct annual evaluation assessments of the Title VI Program



TASK 8 PUBLIC PARTICIPATION & CITIZEN INVOLVEMENT

OBJECTIVE: In accordance with applicable federal requirements and adopted public participation procedures, FRONTIER MPO provides the general public with opportunities to participate in the metropolitan planning process by providing information through a variety of channels. FRONTIER MPO has developed the [Public Participation Plan \(PPP\)](#) to identify specific stakeholders and methods to gather and disseminate project-specific or plan-specific information. This element includes public education regarding the FRONTIER MPO process, thus informed decision-making occurs at the appropriate times in the process. FRONTIER MPO must ensure that its programs, plans and policies are carried out in a manner that is not discriminatory, regardless of race, color, national origin, or sex (gender) and in that regard has approved a Title VI Implementation Plan.

Ongoing:

- Consider how information can be disseminated so individuals can access meeting minutes and other public documents, and also assess how public comments are managed to meet the needs of the public
- Maintain comprehensive contact databases potential stakeholders to be used to disseminate information on FRONTIER MPO's activities and projects
- Provide information to the general public through the website, meetings, social media, and other media.
- Facilitate and encourage information-sharing between partner agencies
- Coordination with local governments, state agencies, community groups, Military, and other stakeholders in reestablishing regional priorities, implementing projects, and identifying funding

As required:

- Update, amend public involvement plan as needed
- Participate and/or host open houses and public meetings to encourage discussion between the agency and members of the public and to solicit public comment
- Alternate methods of communication for those who do not have access to the internet
- Purchase brand related items to help promote FRONTIER MPO plans, programs, and activities at outreach events

2019 Fall/Winter

- Create a quarterly FRONTIER MPO blog/newsletter that is produced in each quarter during the year

PROJECT #44.22.00 GENERAL DEVELOPMENT & COMPREHENSIVE PLANNING

OBJECTIVE: This element concentrates on analysis, trends, and changes that guide and influence policies, programs, and projects. Equally, the graphic presentation of these data whether on a map, a website, or in a plan assists the public and decision makers to understand current issues and plan for future solutions.

GENERAL DEVELOPMENT TASKS & FUNDING SUMMARY: The following tasks will be performed to achieve the objectives of this element. The objectives of each task are listed in detail with individual descriptions on the following pages.

#44.22.00 GENERAL DEVELOPMENT & COMPREHENSIVE PLANNING	Lead Agency	Partner Agencies
Task 10 Demographics & Future Projections	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, WAPDD
Task 11 Geographic Information Systems	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, WAPDD
Task 12 Website Development & Maintenance for MPO Operations	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, WAPDD
Task 13 Mapping & Graphics Support	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, WAPDD
Task 14 Complete Streets Policy	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, FST, WAPDD

MTP TASK 10 DEMOGRAPHICS & FUTURE PROJECTIONS

OBJECTIVE: Staff will continue to analyze population, household, and employment data and make growth projections for use in transportation decision making at the local and regional level.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Provide estimates of socio-economic data for use in planning, policy formation, and decision making.
- Analyze the accuracy of existing housing and employment data and update where needed.
- Update existing housing and employment data.
- Update housing and employment projections based on latest regional projections.

As required:

- Monitor and amend forecasts as necessary, to meet changing needs of the community and to remain consistent with other planning documents.

2019 Spring/Summer:

- Incorporate American Community Survey data and other related federal, state, and local data bases into scenario development and planning documents.
- Monitor US Census data collection effort and the potential effect on the urbanized planning area.

MTP TASK 11 GEOGRAPHIC INFORMATION SYSTEMS (GIS)

OBJECTIVE: Staff will continue to develop the Geographic Information System (GIS) and work on inputting transportation data into the system. Coordinate with GIS division at WAPDD.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Input and format transportation data (traffic counts, volumes, road geometrics, etc.) to create a robust GIS database

As required:

- Monitor and amend maps, as necessary, to reflect census data and boundaries

2019 Spring/Summer:

- Develop maps for Van Buren and Alma Bike and Pedestrian plans; and other plans as requested
- Research developing an [MPO Livability Indicators database](#)
- Continue to monitor and update adopted plan maps

R MTP TASK 12 WEBSITE DEVELOPMENT & MAINTENANCE FOR MPO OPERATIONS

OBJECTIVE: Staff will maintain the FRONTIER MPO website and enhance the website content. This will include posting meeting notices, agendas, minutes, the Transportation Improvement Program, and Metropolitan Transportation Plan on the website as well as the UPWP and other relevant documents.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Update and maintain an attractive, easy-to-use, and up-to-date website that allows members of the public to view final FRONTIER MPO projects and documents and informs users of upcoming meetings, public comment periods, and other FRONTIER MPO activities
- Develop informative and use social media sites such as Facebook, Twitter, Instagram pages, online ads, and any other technology or social media options to reach members of the public
- Update the FRONTIER MPO website and social media sites for ease of use and available information
- Evaluate website and social media insights

As required:

- Add content, press releases, meeting notices, agendas, minutes, meeting packets and documents

2019 Spring/Summer:

- Update webpage for ease of public engagement and access to information
- Develop MPO data fact sheets, brochures

TASK 14 MAPPING & GRAPHICS SUPPORT

OBJECTIVE: Staff will use visualization techniques to communicate to MPO members and the public.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Develop maps and visualization graphics as needed for public meetings, plans, and updates
- Update the Functional Classification Map on a regular basis

As required:

- Monitor and amend maps, as necessary, to reflect census data and boundaries

2019 Spring/Summer:

- Develop maps for Van Buren and Alma Bike and Pedestrian plans

TASK 15 COMPLETE STREETS POLICY

OBJECTIVE: Develop a Complete Streets Policy in order to ensure that future street design (including intersections, sidewalks, and transit stops) reflect adjacent land uses and all modes of users.

EXPECTED PRODUCTS & SCHEDULE:

2019 Fall/Winter:

- Work with state and local entities and the public to craft an Complete Streets Policy
- Review planned and programmed transportation projects, transportation and land use development, transportation strategies, and provide an evaluation process to encompasses diverse viewpoints
- Review transportation project plans proposed by State agencies for consistency with adopted FRONTIER MPO plans and programs, on an as-submitted basis, review 30, 60, and 90% plan sets and/or proposals of other public agencies or private developers for impacts on the transportation system

PROJECT #44.23.00 LONG-RANGE TRANSPORTATION PLANNING

OBJECTIVE: These tasks support long-range transportation planning at the local and regional level to create an integrated multi-modal transportation system that promotes livability and economic development opportunities. Update and amend the Metropolitan Transportation Plan as needed.

LONG-RANGE TRANSPORTATION TASKS & FUNDING SUMMARY: The following tasks will be performed to achieve the objectives of this element. The objectives of each task are listed in detail with individual descriptions on the following pages.

#44.23.00 LONG-RANGE TRANSPORTATION PLANNING	Lead Agency	Partner Agencies
Task 20 Planning Emphasis Areas	FRONTIER MPO	ArDOT, ODOT, FST, WAIA, WAPDD, Fort Smith Regional Airport, local jurisdictions
Task 21 Assistance to Participating Jurisdictions	FRONTIER MPO	ArDOT, ODOT, FST, WAIA, WAPDD, Fort Smith Regional Airport, local jurisdictions
Task 22 Major Transportation Investment Planning	FRONTIER MPO	ArDOT, ODOT, FST, WAIA, WAPDD, Fort Smith Regional Airport, local jurisdictions

MTP R TASK 20 PLANNING EMPHASIS AREAS

OBJECTIVE: Planning Emphasis Areas (PEAs) are policy, procedural, and technical topics that should be considered by FRONTIER MPO when preparing work programs. Emphasis areas set planning priorities for the region.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Consider PEAs for inclusion in plans, programs, and projects. Such as civil rights, safety initiatives, transportation performance management, transportation equity, mobility, and access among others. Further, FRONTIER MPO will promote cooperation and coordination across MPO boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning.

As required:

- Evaluate and review current PEAs for relevance and possible revision

2019 Fall/Winter:

- Incorporate Ladders of Opportunity into public outreach and events, such as “pop up” events at Farmer’s Markets including partners such as housing agencies, transit, senior services, universities, and healthcare providers
- Identify connectivity issues and promote access to essential services
- Research regional MPO coalitions, tasks, and activities

MTP R TASK 21 ASSISTANCE TO PARTICIPATING JURISDICTIONS

OBJECTIVE: Work with jurisdictions to further define project priorities and explore funding options.

EXPECTED PRODUCTS & SCHEDULE:

As required:

- Assist jurisdictions with staff support, funding research, and project priorities
- Work with participating jurisdictions on the need for bike and pedestrian plans
- Continue assistance with wayfinding signage and efforts to participating communities

2019 Fall/Winter:

- Provide planning assistance to communities as requested
- Offer educational opportunities to participating jurisdictions on transportation related priorities and needs
- Continue efforts to support and engage participating jurisdictions



TASK 22 MAJOR TRANSPORTATION INVESTMENT PLANNING

OBJECTIVE: Work with jurisdictions to further define and research conduct corridor studies.

- Determine and research need for Corridor Studies
- Coordinate with other corridor efforts, such as Greenwood Bypass study and other interchange studies

2019 Fall/Winter:

- Nominate facilities for future Corridor Study consideration (such as Rogers Avenue)
- Coordinate with FST, local, state, and federal agencies on Corridor Studies

PROJECT #44.24.00 SHORT-RANGE PLANNING

OBJECTIVE: Coordinate and collaborate with ArDOT, ODOT, local governments, and FST to implement transportation improvements that are consistent with the fiscally constrained Metropolitan Transportation Plan.

SHORT-RANGE TASKS & FUNDING SUMMARY: The following tasks will be performed to achieve the objectives of this element. The objectives of each task are listed in detail with individual descriptions on the following pages.

SHORT-RANGE PLANNING	Lead Agency	Partner Agencies
Task 30 Development of Performance Measures	FRONTIER MPO	FST, ODOT, ArDOT, FHWA, FTA, WAPDD, & local jurisdictions
Task 31 Crash Data	FRONTIER MPO	ArDOT, ODOT, FHWA, FTA, WAPDD
Task 32 Downtown Fort Smith Traffic & Truck Study	FRONTIER MPO	FST, ODOT, ArDOT, FHWA, FTA, WAPDD, & local jurisdictions
Task 33 Transit	FST, FRONTIER MPO	FST, ODOT, ArDOT, FHWA, FTA, WAPDD, & local jurisdictions
Task 34 Planning Assistance	FRONTIER MPO	FST, ODOT, ArDOT, FHWA, FTA, WAPDD, & local jurisdictions
Task 35 Local Pedestrian & Bicycle Plans	FRONTIER MPO, CITIES	FST, ODOT, ArDOT, FHWA, FTA, WAPDD, & local jurisdictions
Task 36 Freight Plan	FRONTIER MPO	FST, ODOT, ArDOT, FHWA, FTA, WAIA, WAPDD, & local jurisdictions



TASK 30 DEVELOPMENT & MONITORING OF PERFORMANCE MEASURES

OBJECTIVE: Define and document the development of performance measures. Monitor transportation performance management system that uses goals, measures, and data to show results and better inform the public and decision makers on transportation funding and investment. Collection and analysis of basic data, such as traffic counts and trends, and specific issues (i.e., intersection delays, crash data).

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Evaluate and review performance measures and targets as developed by ArDOT and ODOT
- Document the process, research, and analysis to draft and review performance measures
- Keep updated on regulatory updates and changes
- Monitor performances measures and targets

As required:

- Evaluate and review performance measures and targets as developed by ArDOT and ODOT
- Adopt or establish separate targets for performance measures

- On or after May 27, 2018 - Updates to the MTP or the TIP must be developed according to the performance based provisions of 23 CFR Part 450 and safety performance measure requirements
- November 16, 2018 FRONTIER MPO reviews ArDOT and ODOT’s Pavement and Bridge Condition Measures and Performance of NHS, Freight and CMAQ Measures
- FRONTIER MPO adopts or sets Pavement and Bridge Condition Measures and Performance of NHS, Freight and CMAQ Measures 180 days after ArDOT and ODOT provides their targets

Spring/Summer 2019:

- Updates or amendments to the MTP and TIP must include performance reports on May 20, 2019 for Pavement and Bridge Condition and the NHS, Freight and CMAQ measures

R **MTP** **TASK 31** **CRASH DATA**

OBJECTIVE: Staff will evaluate crash data within the metropolitan planning area. Coordinate with ArDOT and ODOT on the use of data to meet MAP-21 and FAST ACT performance goals, measures, and targets to reduce traffic fatalities and serious injuries by both motorized and active transportation users.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Monitor data as it applies to MAP-21 performance measures and targets

As required:

- Report on safety targets, performance measures

2019 Fall/Winter:

- Develop static analysis [dashboard](#) to show safety performance
- Continue to monitor and provide interpretation of the adopted plan maps

MTP **TASK 32** **DOWNTOWN FORT SMITH TRAFFIC & TRUCK STUDY**

OBJECTIVE: Staff will work with the City of Fort Smith and the 64.6 Organization to study truck traffic in downtown and create a plan to alleviate traffic.

EXPECTED PRODUCTS & SCHEDULE:

As required:

- Document RFQ process and procurement
- Manage RFQ selection and scoring team

Spring/Summer 2019:

- Assist with scope of work
- Conduct quality control reviews on study
- Assist with public outreach and work with local entities, partners, and parties to develop alternatives
- Assist with implementation phase of Traffic & Truck Study

MTP **R** **TASK 33** **TRANSIT**

OBJECTIVE: Support and provide technical assistance to Fort Smith Transit as they seek to improve transit services in the Fort Smith urbanized area. FRONTIER MPO will monitor and assist public and human service providers in the coordination of transit services.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Encourage transportation options, telecommuting, cooperation of large employers, and creative solutions that will provide choice and reduce traffic

- Research Bus Rapid Transit options (BRT)
- Coordinate with FST, housing providers, healthcare, senior services, and agencies who serve vulnerable populations

As required:

- Provide necessary analysis involving demographic and employment characteristics, land use, housing, human services, environmental and natural resources, public facilities and utilities, as well as transportation-related data, and ensure consistency with the Future Fort Smith Comprehensive Plan
- Collect necessary and related data as requested/required to support transit planning efforts and studies
- Research Safe Ride programs and studies
- Research local match and in-kind match programs

2019 Spring/Summer:

- Update transit system map
- Host pop up event to highlight transit options
- Collaborate with FST and the University of Fort Smith, Arkansas on Safe Ride Study
- Research other transit events, such as Rosa Parks day and coordinated transit agencies marketing events
- Research tiered sponsorship programs such as Paris Metro; determine local partners
- Host a local Commuter Challenge in partnership with FST and participate in National Rideshare Month (October)
- Integrate Geographic Information System (GIS) into the transit planning function; location of bus shelters
- Research transit strategic plans and determine need for strategic plan



TASK 34

PLANNING ASSISTANCE

OBJECTIVE: Assist ArDOT, ODOT, counties, and cities using transportation resources by providing information on transportation programs. FRONTIER MPO will also help these entities with transportation planning, updating Master Street Plans, and transportation studies including the Interstate 40 Interchange Feasibility Study in Van Buren.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Provide staff support for planning assistance and expertise to member jurisdictions and entities
- Offer member communities and agencies technical assistance to address transportation concerns such as traffic operations, bicycle and pedestrian access, livability, and transit service

As required:

- Provide data, maps, and other datasets to local agencies
- Schedule workshops, events with local organizers, facilitate community discussions on transportation design and community liveability
- Update Master Street Plans, transportation studies, and other feasibility studies, such as the Interstate 40 Interchange Feasibility Study in Van Buren as requested

2019 Fall/Winter:

- Create list of [livability resources](#)
- Provide summary findings and analysis of transit ridership survey to FST
- Research [community transportation assessment tools](#)
- Apply for [National Walkability Action Institute grant](#)



TASK 35

LOCAL PEDESTRIAN & BICYCLE PLANS

OBJECTIVE: Assist Van Buren and Alma with completion of bicycle and pedestrian plans for each community.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Coordinate with state, Municipal, and local agencies on bicycle infrastructure needs during road design plan set reviews
- Coordinate with the ArDOT and ODOT Vision Zero program to seek continued solutions to transportation safety related concerns

As required:

- Determine the appropriate schedule for completion
- Inventory existing facilities
- Identify bicycle and infrastructure needs
- Schedule open houses, public meetings to gain community input on plans

2019 Spring/Summer:

- Complete community bicycle plans
- Continue efforts toward implementing a bicycle and pedestrian safety campaign and educational materials to meet FHWA outreach safety initiatives
- Select Bicycle and Pedestrian Infrastructure projects for possible TIP nomination
- Assist communities with applications for [Bicycle Friendly City](#) by the League of American Bicyclists
- Convene and host regional bicycle and pedestrian educational events
- Apply for appropriate federal grants, such as Transportation Alternatives Program (TAP), [People4Bikes](#) grants, etc.



TASK 36

FREIGHT PLAN

OBJECTIVE: Begin a study for the FRONTIER MPO area. Also ensure consistency between ArDOT and ODOT State Freight Plans. Incorporate applicable recommendations of the adopted 2040 Metropolitan Plan.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Monitor freight activities; conduct industry survey
- Develop data procedures and collection efforts required for freight performance measures
- Evaluate feasibility of freight corridors and routes
- Continue public outreach and education efforts
- Apply for appropriate federal grants

As required:

- Develop outreach programs, schedule intersection/access tours, encourage freight industry input and involvement in transportation policy and funding, attend and present information at local industry and agency meetings in order to gain input from the freight community
- Identify problem freight intersections, level of service, access issues, and other concerns.

2019 Fall/Winter:

- Craft Request for Proposals and Scope of Work
- Establish selection and scoring committee
- Consider convening and establishing a FRONTIER MPO Freight Advisory Committee
- Coordinate with state, Municipal, Western Arkansas Intermodal Authority (WAIA), and local agencies on freight needs during design and site plan development reviews
- Select Freight Infrastructure projects for possible TIP nomination

PROJECT #44.25.00

TRANSPORTATION IMPROVEMENT PROGRAM

OBJECTIVE: Develop, monitor, and update the Transportation Improvement Program (TIP) for FRONTIER MPO. The TIP is a list of upcoming transportation projects that must cover a period of at least four years. The TIP process is used to satisfy the public participation process of the Program of Projects (POP) that is required in U.S.C. Section 5307 and is required under 49 U.S.C. 5303 j.

TASKS & FUNDING SUMMARY: The following tasks will be performed to achieve the objectives of this element. The objectives of each task are listed in detail with individual descriptions on the following pages.

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)	Lead Agency	Partner Agencies
Task 40 2016 -2020 TIP & 2019-2022 TIP	FRONTIER MPO	ArDOT, ODOT, WAPDD, FST, & local jurisdictions
Task 41 ODOT TIP	FRONTIER MPO	ODOT, WAPDD, & local jurisdictions
Task 42 Annual Listing of Obligated Projects (ALOP)	FRONTIER MPO	ArDOT, ODOT, WAPDD, FST, & local jurisdictions

R TIP TASK 40 2016-2020 TIP & 2019-2022 TIP

OBJECTIVE: The purpose of this task is to monitor the 2016-2020 TIP and develop the 2019-2022 TIP. FRONTIER MPO will coordinate and collaborate with the public, ArDOT, ODOT, FST, and other community stakeholders.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Continuing coordination with other transportation agencies, including, but not limited to ArDOT, ODOT, FST, the Western Arkansas Intermodal Authority, Fort Smith Regional Airport, ports, railroads, local governments, cities, and others to share and exchange information

As required:

- Update, amend, monitor, and develop TIP in accordance with ArDOT and ODOT schedules

2019:

- Draft TIP
- Convene study session to review drafts (ArDOT & ODOT TIPS)
- Provide public notice 10 days prior for amendments and drafts for public comment
- Amend and finalize draft documents (ArDOT& ODOT TIPS)
- Seek TIP final approval from ArDOT, ODOT, FHWA, and FTA

R TIP TASK 41 ODOT TIP

OBJECTIVE: The purpose of this task is to monitor and develop the ODOT 2016-2020 TIP and the 2019-2022 TIP. FRONTIER MPO will coordinate and collaborate with the public, ODOT, and other community stakeholders.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Continuing coordination with other transportation agencies, including, but not limited to ODOT, FST, the Western Arkansas Intermodal Authority, Fort Smith Regional Airport, ports, railroads, local governments, cities, and others to share and exchange information



As required:

- Update, amend, monitor, and develop TIP in accordance with ArDOT and ODOT schedules

2019 Fall/Winter:

- Draft TIP
- Convene study session to review drafts (ArDOT & ODOT TIPS)
- Provide public notice 10 days prior for amendments and drafts for public comment
- Amend and finalize draft documents (ArDOT& ODOT TIPS)

June 2019

- Seek TIP final approval from ArDOT, ODOT, FHWA, and FTA



TASK 42 **ALOP**

OBJECTIVE: On an annual basis, no later than 90 calendar days following the end of the program year, the State, public transportation operator(s), and FRONTIER MPO shall cooperatively develop a listing of projects (including investments in pedestrian walkways and bicycle transportation facilities) for which Federal Highway and Federal Transit funds under 23 U.S.C. or 49 U.S.C. Chapter 53 were obligated in the preceding program year. (b) The listing shall be prepared in accordance with § 450.314(a). The ALOP will be published on FRONTIER MPO’s website.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Continuing coordination with ArDOT, ODOT, FHWA, FTA, and FTS

As required:

- Update and amend ALOP as needed

December 2018:

- ALOP posted on FRONTIER MPO website

Project#44.27.00 OTHER ACTIVITIES, FTA 5307 METROPOLITAN PLANNING (CONTRACTUAL PROJECT)

OBJECTIVE: FST receives funding for planning activities from the FTA; this is used to conduct performance based planning activities related to the operation and development of transit services, facilities, and equipment.

TASK FUNDING SUMMARY:

OTHER ACTIVITIES, FTA 5307, (CONTRACTUAL PROJECT)	Lead Agency	Partner Agencies
Task 50 Transit Performance Measures	TRANSIT, FRONTIER MPO	WAPDD, ArDOT, FTA, local jurisdictions
Task 51 Ridership Surveys	TRANSIT, FRONTIER MPO	WAPDD, ArDOT, FTA, local jurisdictions

TASK 50 **TRANSIT PERFORMANCE MEASURES**

OBJECTIVE: Provide support of transit asset management planning and performance measures. Implementation of FAST ACT performance based planning and programming to implement the state and transit agencies performance targets after they have been developed.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Provide staff support to FST

- Provide interagency coordination
- Staff coordination with FST
- Provide Memorandum of Agreement for Performance Measures and Data Sharing for Transit Review and signature

2019:

- Review FST Transit Asset Management Plan (TAM) and performance measures
- Provide status report of TAM plan to the Technical Committee and Policy Board
- Develop transit shelter GIS tool for transit users

TASK 51 **RIDERSHIP SURVEYS**

OBJECTIVE: Provide support of transit asset management planning and performance measures. Implementation of FAST ACT performance based planning and programming to implement the state and transit agencies performance targets after they have been developed.

EXPECTED PRODUCTS & SCHEDULE:

Ongoing:

- Provide staff support to FST
- Staff coordination with FST

2019 Fall/Winter:

- Develop survey questions
- Conduct annual transit ridership survey
- Provide summary findings and analysis of transit ridership survey to FST



TABLES/FINANCIAL BUDGET SUMMARY

ESTIMATES BASED ON PRIOR YEAR PL FUNDING FROM ARKANSAS & OKLAHOMA, SUBJECT TO CHANGE

Table 1 Arkansas PL Funding Sources

Table 1					
FY 2019 UPWP: Arkansas Funding Sources					
Project	DESCRIPTION	PL FUNDS	LOCAL FUNDS	TOTAL FUNDS	% PER TASK
44.21.00	Program Support and Administration	\$63,750	\$15,937	\$79,687	25%
44.22.00	General Development and Comprehensive Planning	\$76,500	\$19,125	\$95,625	30%
44.23.00	Long-Range Transportation Planning	\$25,500	\$6,375	\$31,875	10%
44.24.00	Short-Range Planning	\$76,500	\$19,125	\$95,625	30%
44.25.00	Transportation Improvement Program	\$12,750	\$3,188	\$15,938	5%
Total PL and Local Funds		\$255,000	\$63,750	\$318,750	100%

Table 2 FTA 5307 Metropolitan Planning Transit Funds (Non-PL Funding)

Table 2						
FY 2019: Arkansas Funding Sources Non-PL FUNDING						
FTA 5307- Metropolitan Planning Contractual Project						
	DESCRIPTION	FTA 5307 FUNDS	PL FUNDS	LOCAL FUNDS	TOTAL FUNDS	% PER TASK
44.27.00	Transit - 5307 Metropolitan Planning	\$50,000	\$0	\$12,500	\$62,500	N/A

Table 3 Oklahoma PL Funding Sources

Table 3					
FY 2019 UPWP: Oklahoma Funding Sources					
Project	DESCRIPTION	PL FUNDS	LOCAL FUNDS	TOTAL FUNDS	% PER TASK
44.21.00	Program Support and Administration	\$8,750	\$2,187	\$10,937	25%
44.22.00	General Development and Comprehensive Planning	\$10,500	\$2,625	\$13,125	30%
44.23.00	Long-Range Transportation Planning	\$3,500	\$875	\$4,375	10%
44.24.00	Short-Range Planning	\$10,500	\$2,625	\$13,125	30%
44.25.00	Transportation Improvement Program	\$1,750	\$438	\$2,188	5%
Total PL and Local Funds		\$35,000	\$8,750	\$43,750	100%

Table 4 Arkansas & Oklahoma PL Funding Sources

Table 4					
FY 2019 UPWP: Arkansas and Oklahoma PL Funding Sources					
Project	DESCRIPTION	PL FUNDS	LOCAL FUNDS	TOTAL FUNDS	% PER TASK
44.21.00	Program Support and Administration	\$72,500	\$18,124	\$90,624	25%
44.22.00	General Development and Comprehensive Planning	\$87,000	\$21,750	\$108,750	30%
44.23.00	Long-Range Transportation Planning	\$29,000	\$7,250	\$36,250	10%
44.24.00	Short-Range Planning	\$87,000	\$21,750	\$108,750	30%
44.25.00	Transportation Improvement Program	\$14,500	\$3,626	\$18,126	5%
Total PL and Local Funds		\$290,000	\$72,500	\$362,500	100%

Table 5 Arkansas & Oklahoma PL Funding Sources Grand Total Including FTA 5307 Funding

Table 5 FY 2019 UPWP: Arkansas and Oklahoma PL Funding Sources Grand Total Including: FTA 5307 Funding Sources Estimate for July 1, 2018 to June 30, 2019						
DESCRIPTION	PL AHTD	PL ODOT	PL LOCAL	PL TOTAL	FTA-5307 TOTAL	GRAND TOTAL
Personnel-Direct Labor	\$99,784	\$12,850	\$28,132	\$140,766	\$24,622	\$165,388
Release Time & Fringe-Provisional Rate Base (68.94%)	\$68,792	\$8,860	\$19,393	\$97,045	\$16,974	\$114,019
Travel & Meeting Expense	\$8,600	\$2,250	\$2,775	\$13,625	\$2,500	\$16,125
Contractual Services	\$6,000	\$2,000	\$2,000	\$10,000	\$1,000	\$11,000
Equipment	\$1,900	\$500	\$600	\$3,000	\$500	\$3,500
Supplies (Expendible Items) Cellphone, Postage, Printing and Other Direct Costs	\$7,500	\$500	\$2,000	\$10,000	\$1,500	\$11,500
Indirect Costs-Provisional Rate Base (37.03%)	\$62,424	\$8,040	\$17,600	\$88,064	\$15,404	\$103,468
Total PL, FTA, and Local Funds	\$255,000	\$35,000	\$72,500	\$362,500	\$62,500	\$425,000

APPENDIX A: ACRONYMS

ACRONYMS

3C	<u>Continuing, Comprehensive & Cooperative Planning Process</u>
ADA	<u>Americans with Disabilities Act</u>
ArDOT	<u>Arkansas Department of Transportation</u>
FHWA	<u>Federal Highway Administration</u>
FST	<u>Fort Smith Transit</u>
FTA	<u>Federal Transit Administration</u>
GIS	<u>Geographic Information System</u>
GPS	<u>Global Positioning System</u>
MAP-21	<u>Moving Ahead for Progress in the 21st Century Act</u>
MOA	<u>Memorandum of Agreement</u>
MOU	<u>Memorandum of Understanding</u>
MPA	<u>Metropolitan Planning Area</u>
MPO	<u>Metropolitan Planning Organization</u>
MSA	<u>Metropolitan Statistical Area</u>
MTP	<u>Metropolitan Transportation Plan</u>
ODOT	<u>Oklahoma Department of Transportation</u>
PB	<u>Policy Board</u>
PL	<u>Planning Funds</u>
PPP	<u>Public Participation Plan</u>
SAFETEA-LU	<u>Safe, Accountable, Flexible, and Efficient Transportation Equity Act - A Legacy for Users</u>
STP	<u>Surface Transportation Program</u>
STIP	<u>State Transportation Improvement Program</u>
TC	<u>Technical Committee</u>
TAM	<u>Transit Asset Management Plan</u>
TAP	<u>Transportation Alternative Program</u>
TIP	<u>Transportation Improvement Program</u>
USDOT	<u>United States Department of Transportation</u>
UPWP	<u>Unified Planning Work Program</u>
WAIA	<u>Western Arkansas Intermodal Authority</u>
WAPDD	<u>Western Arkansas Planning & Development District</u>



APPENDIX B: POLICY & TECHNICAL ADVISORY COMMITTEE MEMBERS

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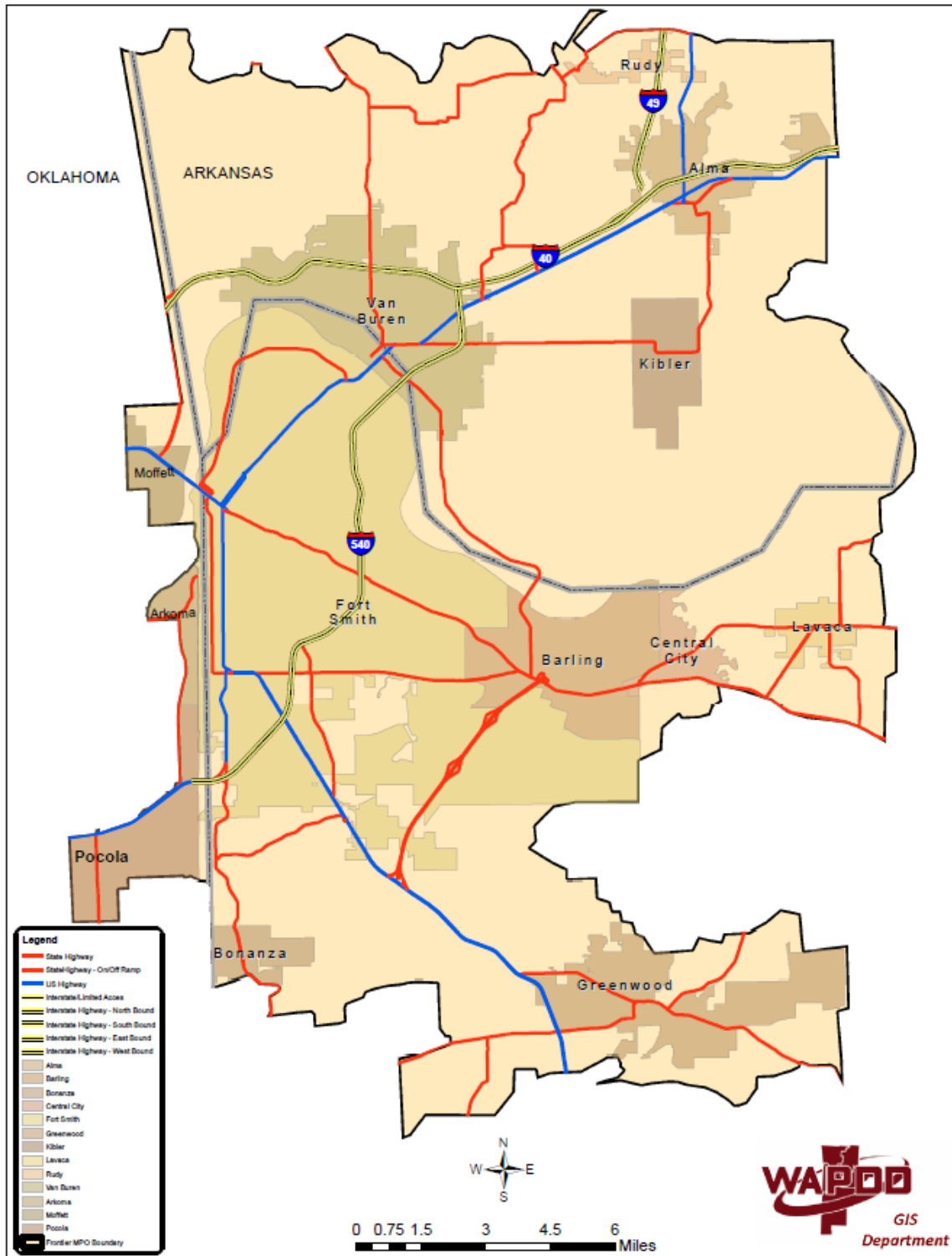
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APPENDIX C: METROPOLITAN AREA BOUNDARY MAP



APPENDIX D: UPDATING THE UPWP

UPDATING THE UPWP

Unified Planning Work Program Update

The UPWP is developed annually and is amended as needed. The UPWP budget is updated annually. The UPWP update is reviewed by the Technical Committee, the Policy Board, ArDOT, and ODOT. The UPWP update is approved by the Policy Board, FHWA, and the FTA (program and budget).

The public review and comment period for the program is a minimum of 10 days.

Unified Planning Work Program Major Amendments

A major amendment includes cumulative budget adjustments at the element level, when amounts exceed 20% of original element budgets, or changes of \$25,000 or more to element budgets, or significant changes to the scope of individual tasks. UPWP major amendments are approved by the Technical Committee, the Policy Board, ArDOT, ODOT, FHWA and the FTA.

The public review and comment period for the program is a minimum of 10 days.

Unified Planning Work Program Minor Amendments

A minor amendment includes a cumulative budget adjustment when the estimate is less than 20 percent of the original budget. UPWP minor amendments are approved by the Technical Committee only. A notice of the UPWP minor amendment is distributed to the Policy Board, ArDOT, ODOT, FHWA, and FTA.

There is no public comment period for UPWP minor amendments.

APPENDIX E: RESOLUTION



RESOLUTION 18-5

FRONTIER METROPOLITAN PLANNING ORGANIZATION

RESOLUTION ADOPTING THE FISCAL YEAR 2019 UNIFIED PLANNING WORK PROGRAM (UPWP) FOR THE FRONTIER METROPOLITAN PLANNING ORGANIZATION

WHEREAS, the Fixing America's Surface Transportation Act (FAST ACT) requires transportation plans and programs for metropolitan areas be developed through a continuing, cooperative and comprehensive transportation planning process carried out by the metropolitan planning organization in concert with the state and transit operators; and

WHEREAS, The Frontier MPO is the officially designated metropolitan planning organization (MPO) for the Fort Smith/Van Buren metropolitan area in Arkansas and Oklahoma; and

WHEREAS, the Frontier MPO Fiscal Year 2019 Unified Planning Work Program (UPWP) identifies the transportation planning activities to be undertaken in the Fort Smith metropolitan area during the FY 2019 UPWP beginning July 1, 2018 and ending June 30, 2019; and

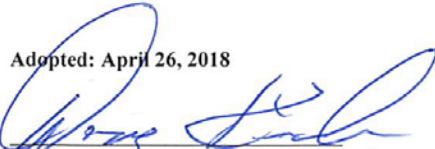
WHEREAS, the Frontier MPO Technical Committee has reviewed the FY 2019 UPWP and recommends approval and adoption of the document by the Frontier MPO Policy Board; and

WHEREAS, copies of the Frontier MPO FY 2019 UPWP have been made available for public comment on the MPO's website and offices in accordance with the Frontier MPO Public Participation Plan,

WHEREAS, The FY 2019 UPWP was prepared with FY 2018 funding levels and the FY 2019 UPWP will be administratively amended at the time funding levels are provided by AHTD and ODOT.


NOW, THEREFORE, BE IT RESOLVED, that the Frontier Metropolitan Planning Organization Policy Board hereby approves and adopts the Frontier MPO FY 2019 Unified Planning Work Program.

Adopted: April 26, 2018



Mayor Doug Kinslow, City of Greenwood
Chairman, FMPO

Attest:



Reese M. Brewer, CTL
FMPO Transportation Director